



MINUTES OF MEETING ZONING BYLAW REVIEW COMMITTEE

Date: July 20, 2011

SCHEDULED TIME: 7:30 p.m.

Location: SENIOR CENTER (Weyerhauser Room), 10 Mayflower Street

Minutes Prepared By: Martin Desmery

Members Present: Judi Barrett, Paul Boudreau, Freeman Boynton, Jr., Scott Casagrande, Fred Clifford, Martin Desmery, Nancy Armington Johnson, Mary Steinke, George Wadsworth.

Members Absent: Robert Fitzpatrick

Meeting called to order by the Vice Chair, Judi Barrett, at 7:35 pm.

Discussion on the process of gathering the information necessary to complete the ZBRC charge. ZBRC decided that each member will interview 3 or 4 people – e.g., current and former members of zoning-related boards, attorneys, architects, engineers, homeowners, business owners, and others familiar with bylaws.

Discussion on the possibility that any notes taken by ZBRC member may be a public record. ZBRC will seek clarity on this point from town counsel. Meanwhile, ZBRC members will tell interviewees to assume that their comments will be public. ZBRC members will email their interview notes to Bob Fitzpatrick.

ZBRC plans to have an open forum for the public to make comments on matters within the ZBRC charge. Suggested date is Wed., October 12. Place and time TBD.

Discussion on idea of writing a letter to the Clipper to clarify ZBRC charge, invite public to attend regular ZBRC meetings, and announce date of open forum for public comments. This idea will be raised with the Chair, Robert Fitzpatrick, at the next meeting.

ZBRC website will be up soon. Website should provide a contact person. Mary Steinke will follow up with Ann Murray at the Selectmen's office.

Discussion of the specific people to be interviewed by ZBRC members:

Current members of the Zoning Board of Appeals: Paul Boudreau.

Current members of the Design Review Board, Jessica Williams (architect), Holly Morris (Conserv Comm), and Julia Chuslo (architect): Nancy Armington Johnson.

Current members of the Planning Board, Kay Foster: George Wadsworth.

Bob Galvin (Jr. and Sr.), Paul Driscoll (attorney), and Paul Brogna (engineer): Freeman Boynton, Jr.

Jim Lampert, Sally Wilson, Grady Consulting, Al Vautrinot (Vautrinot Surveying, Inc.), Joe Webby (Webby Engineering, Inc.): Scott Casagrande.

J.R. Kent and Betsy Sullivan: Mary Steinke. Mary also offered to go through the minutes of ZBA meetings over the last two or three years to identify homeowners to interview. (But not anyone currently in litigation with the town).

Ned Lawson, Anne Marie Oliver, Steve Carleton (Far Far's), Andre Martecchini and Pat Loring: Fred Clifford.

Y. Oktay, Bob Troy and Maggie Kearney: Marty Desmery.

John Witten, John Baldwin and Jeanne Clark: Judi Barrett. Judi also offered to ask Tom Broderick and Scott Lambiase for the names of other builders whom we interview.

Tom Tucker, Debbie Bornheimer, Shawn Dahlen and Kevin Leary: Bob Fitzpatrick.

Any other potential interviewees should be discussed at the August meeting.

Discussion of specific questions to be asked by ZBRC members. ZBRC adopted a revised form of the "zoning diagnostic" circulated by Judi Barrett, which will serve as the framework for the interviews and include the basic charge of the ZBRC. This framework will be distributed by ZBRC members to potential interviewees, who will be told that ZBRC is working to make the bylaw more user-friendly - e.g., "As a member of the zoning bylaw review committee I am reaching out to people who have been exposed to the by-laws in order that we can make them more user-friendly."

Jeanne Clark, one of three members of the public in attendance, asked if the ZBRC felt that it would be better to go back to the chart format of the prior bylaws. Judi Barrett responded that the ZBRC plans to look into that issue.

Meeting adjourned @ 9:12 pm.

List of Documents and Other Exhibits Used at the Meeting:

ZBRC "Charge" dated 6-2-11

Zoning Diagnostic Overview (07/07/11 Draft)